

TERMS & CONDITIONS

IMS – Institute of Mathematical Sciences

UPSC Mathematics Optional Coaching Academy

Last Updated: August 2026

INTRODUCTION & AGREEMENT TO TERMS

These comprehensive Terms and Conditions (hereinafter referred to as "Terms") constitute a binding legal agreement between IMS – Institute of Mathematical Sciences ("IMS," "we," "us," "our," or "the Institute") and you, the user, student, or visitor ("you," "your," "student," or "user").

The Institute is located at 25/8 Old Rajendra Nagar Market, New Delhi-110060, India, and is engaged in providing premium coaching services, study materials, test series, and educational content for the UPSC Civil Services Examination (IAS/IFoS) with Mathematics as the optional subject, under the expert guidance of K. Venkanna Sir.

By accessing our website (www.ims4maths.com), downloading content, submitting any form, registering for courses, enrolling in batches, accessing our learning platform, or engaging with our educational services in any manner (online or offline), you explicitly acknowledge that:

- You have read, understood, and agree to be legally bound by all the terms, conditions, policies, and guidelines outlined in this document.
- You have the legal capacity and authority to enter into this binding agreement.
- You accept full responsibility for your use of our website and services, and any consequences thereof.

If you do not agree with any provision of these Terms, you must immediately cease using our website and services, and refrain from enrolling in any of our courses or programs.

1. ABOUT IMS – INSTITUTE OF MATHEMATICAL SCIENCES

IMS is a specialized, reputed coaching institute dedicated exclusively to providing world-class training and guidance for the Mathematics Optional subject in the UPSC Civil Services Examination (IAS) and Indian Forest Service (IFoS) examination.

Our Institution Offers:

- Comprehensive offline classroom coaching programs at our Delhi and Hyderabad centers
- Interactive live online coaching sessions accessible from anywhere
- Professionally curated study materials and comprehensive notes
- Regular test series (prelims and mains) with detailed evaluations
- Personalized mentorship and doubt resolution sessions
- Access to previous years' question papers and model answers

2. WEBSITE ACCESS & USAGE CONDITIONS

2.1 Acceptable Use

When using our website www.ims4maths.com, you commit to:

- Providing accurate, truthful, complete, and current information in all forms and registrations
- Using the website exclusively for lawful purposes related to exam preparation
- Respecting the intellectual property rights of IMS and third-party content providers
- Not attempting to access restricted areas, hack systems, or compromise security
- Not downloading, copying, reproducing, or distributing any website content without authorization

2.2 Prohibited Activities

You expressly agree NOT to:

- Share login credentials, student accounts, or access with any unauthorized person
- Screenshot, screen-record, photograph, or create digital copies of study materials
- Upload, share, or distribute copyrighted content on social media or external platforms
- Reverse-engineer, decompile, or attempt to discover the source code or methodology
- Engage in any form of commercial exploitation of our educational content
- Use automated tools, bots, or scripts to access or download content in bulk

3. ADMISSION, ENROLLMENT & ELIGIBILITY

3.1 Eligibility Criteria

To enroll in IMS courses, you must:

- Be at least 18 years of age
- Meet the specific examination eligibility requirements (IAS, IFoS, CSIR, GATE, or JAM)
- Provide valid identification and proof of educational qualifications
- Have a valid email address and contact number for communication

3.2 Admission Process

All admissions are processed on a strictly first-come, first-served basis, subject to:

- Availability of seats in the desired batch, course, or program
- Submission of the complete admission form with all required documentation
- Payment of the applicable registration and course fees

Formal written confirmation of admission by the Institute

Important:

Submission of an online or offline admission form does not guarantee admission. Admission is confirmed only after formal acceptance by IMS management and receipt of the complete applicable fee. We reserve the right to refuse or cancel admission without providing specific reasons, particularly if information provided is found to be inaccurate, incomplete, or fraudulent.

3.3 Information Accuracy

You are solely responsible for providing accurate, current, and authentic information in your admission form, including:

- Full legal name and date of birth
- Valid email address and contact phone number
- Educational qualifications and examination details

Residential address and communication preferences

IMS is not responsible for any communication failures, missed updates, or service disruptions resulting from incorrect or outdated information provided by you. You must promptly notify us of any changes to your contact details.

4. FEE STRUCTURE, PAYMENT & FINANCIAL TERMS

4.1 Course Fees & Pricing

All course fees, test series charges, study material costs, and other educational expenses are as published on our website (www.ims4maths.com) or communicated during the admission process.

Fee Modification Policy:

- IMS reserves the unilateral right to modify, revise, or update fees for future batches without providing prior notice.
- Fee changes apply only to newly enrolling students and do not affect existing enrolled students.
- Fees once paid are generally non-refundable unless specified otherwise in our refund policy.

4.2 Payment Methods & Process

We accept the following payment methods:

- Cash payment at our office (Delhi or Hyderabad)
- Bank Demand Draft (DD) drawn in favor of IMS
- Cheque payment (crossed cheque preferred)
- Bank Transfer (NEFT/RTGS/IMPS to our official bank account)

Online payment gateway (where applicable)

For bank transfer details and account information, please contact our office or visit our Admission Procedure page.

4.3 Payment Timeline & Outstanding Fees

Any balance fee amount must be submitted within the timeline communicated by IMS (typically at least 3 business days before class commencement). Failure to pay outstanding fees may result in:

- Suspension of access to study materials and online platforms
- Termination of class participation and test series access
- Reallocation of your seat to another candidate on the waitlist

4.4 Receipt & Payment Proof

You are responsible for:

- Retaining original payment receipts, transaction IDs, and deposit slips as proof of payment
- Requesting official receipts from our accounts office within 7 days of payment
- Maintaining records for refund claims, fee adjustments, or dispute resolution

5. REFUND POLICY & CANCELLATION TERMS

5.1 Refund Eligibility

Refund and cancellation requests are processed according to the specific refund policy communicated to you at the time of enrollment. Policies vary based on:

- The type of course (classroom, live online, or hybrid)
- The specific batch or program enrolled in
- The stage of enrollment (before commencement, during course, or near completion)

5.2 Non-Refundable Components

The following components are generally non-refundable and will be forfeited upon cancellation:

- Registration fees and administrative charges
- Processing fees for enrollment
- Study materials and printed notes already provided
- Access fees for recorded lectures or digital content downloaded
- Test series fees for tests already conducted or evaluated

5.3 Refund Procedure

To request a refund:

- Submit a formal refund request in writing to ims4maths@gmail.com within 30 days of fee payment
- Provide your original payment receipt and transaction details
- Allow 15-20 business days for processing after approval

Note: Refunds are processed to the original payment method only.

5.4 Cancellation by Institute

IMS reserves the right to cancel a student's enrollment at any time if:

- Information provided during admission is found to be false or fraudulent

- The student violates these Terms or other Institute policies
- The student engages in disruptive behavior or harassment
- Outstanding fees remain unpaid beyond the grace period

We strongly encourage you to confirm the specific refund and cancellation terms in writing with our office before making your payment. In case of any dispute, the written refund policy provided to you at the time of enrollment shall prevail over this general clause.

6. COURSE CONTENT, CLASSES & STUDY MATERIALS

6.1 Schedule Modifications

Class schedules, batch timings, course commencement dates, test series schedules, and holiday calendars published on our website are provisional and subject to change. Changes may occur due to:

- Faculty unavailability or health issues
- Operational or infrastructure constraints
- National/state holidays or examination schedules

Force majeure events (pandemic, natural disasters, etc.)

IMS commits to providing reasonable advance notice of schedule changes wherever feasible. We will communicate updated schedules via email, WhatsApp, our website, and student portal.

6.2 Study Materials & Digital Content

Study materials, comprehensive notes, question papers, solutions, video lectures, and all educational content provided by IMS are:

- Exclusively for the personal use of the enrolled student
- Proprietary intellectual property of IMS

Protected by copyright and intellectual property laws

Strictly Prohibited Actions:

- Copying, scanning, or photographing study materials
- Recording, screen-capturing, or downloading video lectures without authorization
- Sharing physical materials or digital access with other individuals
- Uploading or distributing content on social media, file-sharing platforms, or websites
- Reselling or commercially exploiting any Institute content
- Publishing solutions or content online

Violations of these provisions will result in immediate termination of enrollment and potential legal action.

6.3 Online Platform Access

Your login credentials for live online classes, recorded lectures, and the student portal are personal and confidential. You agree to:

- Never share your username, password, or access links with anyone
- Immediately notify us if your account is compromised
- Accept full responsibility for all activities under your account
- Not record or screenshot platform content

6.4 Make-Up Classes & Recorded Sessions

While we strive to conduct all scheduled classes, unforeseen circumstances may require rescheduling. Make-up arrangements (recorded sessions, adjusted timings, or rescheduled classes) will be provided at the Institute's discretion. Access to recorded content may be time-limited (typically 3-6 months from the date of recording).

7. NO GUARANTEE OF EXAMINATION RESULTS

This is a critical disclaimer that must be clearly understood:

While IMS is committed to providing comprehensive, high-quality coaching, expert guidance, updated study materials, and rigorous test series, we expressly do not and cannot guarantee:

- Any specific rank, percentile, or score in the UPSC Civil Services Examination
- Selection or success in the written examination, interview, or final merit list
- Achievement of qualifying marks in any stage (prelims, mains, or interview)

Specific improvement in Mathematics scores or performance

Success in the UPSC examination depends on numerous interconnected factors, including:

- Your individual effort, discipline, and consistent preparation
- Your intellectual aptitude and understanding of all optional subjects
- Your performance in General Studies across current affairs, history, politics, and other areas
- Your communication skills and interview performance
- The overall difficulty level and question pattern in a particular examination year
- Unpredictable factors beyond anyone's control

By enrolling in IMS courses, you acknowledge that exam preparation is a collaborative effort where the Institute provides tools and guidance, but ultimate success depends primarily on your personal dedication and effort.

8. STUDENT SUCCESS STORIES & TESTIMONIALS

8.1 Nature of Testimonials

Student testimonials, success stories, achievement records, toppers' marks, interview experiences, and personal achievement videos published on our website, YouTube channel, social media platforms, or promotional materials represent the authentic experiences of individual students and are shared with their explicit written consent.

8.2 Disclaimer on Testimonials

Important:

Each student's success journey is unique. Individual results vary significantly based on personal effort, aptitude, consistency, and multiple external factors. No testimonial or success story should be interpreted as:

- A guarantee that you will achieve similar results
- A promise of specific marks or selection
- A typical or representative outcome for all students
- Proof that the coaching program is effective for everyone

9. INTELLECTUAL PROPERTY RIGHTS

9.1 Ownership of Content

All content, including but not limited to the following, is the exclusive intellectual property of IMS or licensed to IMS by third-party content providers:

- Website design, layout, and user interface (HTML, CSS, JavaScript)
- IMS name, logo, trademark, and brand identity
- Comprehensive study materials and course notes
- Video lectures and recorded training sessions
- Practice questions, model answers, and solution PDFs

- Test series question papers and answer keys
- Graphics, images, and multimedia content

9.2 Permitted Use

You are granted a limited, non-exclusive, non-transferable license to view and use this content solely for your personal, non-commercial UPSC examination preparation. This license does not permit you to:

- Reproduce or create derivative works
- Distribute, transmit, display, or perform the content publicly
- Modify, adapt, or translate the materials
- Rent, lease, or lend the content
- Reverse-engineer or attempt to extract the underlying methodology

9.3 Infringement & Legal Action

Any unauthorized use, reproduction, or distribution of IMS intellectual property constitutes copyright infringement. IMS reserves the right to pursue legal action, including civil suits for damages and criminal prosecution, against individuals or entities engaged in:

- Uploading IMS content to YouTube, Telegram, or other platforms
- Creating unauthorized digital copies or PDFs
- Selling or reselling IMS materials
- Commercial distribution or exploitation

10. DATA PRIVACY & COMMUNICATION CONSENT

10.1 Communication Channels

By submitting your contact information through our website forms, admission applications, or messaging platforms, you explicitly consent to receiving communications from IMS via:

- Email
- Phone calls and SMS/text messages
- WhatsApp messages
- Telegram notifications

Social media messages

10.2 Purpose of Communication

We may contact you for:

- Responding to your enquiries and admission requests
- Confirming your enrollment and providing joining details
- Sharing batch updates, schedule changes, and important announcements
- Notifying you of test series schedules and result announcements
- Providing doubt resolution support and mentorship
- Sharing educational content, study tips, and exam preparation advice

10.3 Withdrawal of Consent

You may withdraw your communication consent at any time by sending an email to ims4maths@gmail.com with the subject line "Unsubscribe" or "Do Not Contact." Your request will be processed within 5 business days.

11. THIRD-PARTY LINKS & EXTERNAL PLATFORMS

11.1 External Links Disclaimer

Our website may contain links to third-party websites and platforms, including:

- YouTube (video hosting and tutorials)
- Facebook, Instagram, Twitter (social media)
- WhatsApp and Telegram (messaging platforms)

Pinterest and LinkedIn (professional networks)

11.2 No Responsibility for Third-Party Content

IMS does not control, endorse, or assume responsibility for:

- Content published on third-party platforms
- Privacy practices and data collection policies of third-party sites
- Terms of service or user agreements of external platforms

Accuracy, legality, or appropriateness of third-party content

Your use of third-party platforms is entirely at your own risk and is governed by their respective terms and policies. Please review their privacy statements and user agreements before providing your information.

12. LIMITATION OF LIABILITY

12.1 Extent of Liability Waiver

To the fullest extent permitted under applicable Indian law (including the Indian Contract Act, 1872), IMS shall not be held liable for:

- Indirect, incidental, special, consequential, or punitive damages
- Loss of profits, revenue, data, or business opportunities
- Emotional distress or psychological harm
- Disappointing examination results or failure to achieve desired ranks
- Technical issues, server downtime, or internet connectivity problems
- Disruptions in live online classes due to technical faults
- Delays in communication or missed updates

12.2 Liability Cap

In any circumstance where IMS is found liable for a claim, the total aggregate liability shall not exceed the total fee amount actually paid by you for the specific course or program in question. This limitation applies to all claims arising out of or related to your enrollment, course participation, or use of our services.

13. USER CONDUCT & CODE OF CONDUCT

13.1 Expected Student Behavior

All students are expected to:

- Attend classes regularly and maintain consistent effort
- Respect faculty members, administrative staff, and fellow students
- Maintain professionalism in all communication with the Institute
- Refrain from disruptive, abusive, or threatening behavior
- Comply with all Institute policies and safety guidelines

13.2 Grounds for Termination

IMS reserves the right to terminate a student's enrollment immediately without refund if:

- The student engages in harassment, bullying, or threatening behavior toward faculty or peers
- The student violates intellectual property rights by sharing or distributing materials
- The student engages in cheating, plagiarism, or academic dishonesty
- The student violates applicable laws or engages in illegal activities
- The student consistently violates the code of conduct despite warnings

14. MODIFICATIONS TO TERMS

14.1 Right to Modify

IMS reserves the absolute right to revise, modify, amend, or supplement these Terms of Use at any time to reflect:

- Changes in our courses, programs, or services
- Updates to our policies or operational procedures
- Changes in applicable laws or regulatory requirements
- Technological improvements or platform enhancements

14.2 Notification & Acceptance

Modified Terms will be posted on this page with an updated "Last Updated" date. Your continued use of the website, access to your student account, or participation in our courses after the modification date constitutes your acceptance of the revised Terms. If you do not agree with any modification, you must discontinue using our services immediately.

15. GOVERNING LAW & DISPUTE RESOLUTION

15.1 Governing Law

These Terms shall be governed by, construed, and enforced in accordance with the laws of the Republic of India, without regard to its conflict of law principles.

15.2 Jurisdiction & Venue

Any and all disputes, claims, or controversies arising out of or related to these Terms, your use of our website, or your enrollment in our courses shall be subject to the exclusive jurisdiction of the courts located in New Delhi, India. You irrevocably consent to submit to the personal jurisdiction of such courts and agree not to raise any objection to venue or inconvenient forum.

15.3 Dispute Resolution Process

Before initiating legal proceedings, we encourage you to attempt resolution through the following process:

- Submit a formal written complaint detailing the dispute to ims4maths@gmail.com
- Allow IMS 15 business days to respond and attempt resolution
- If unresolved, the matter may be referred to arbitration or legal proceedings

16. CONTACT INFORMATION

If you have any questions, concerns, or clarifications regarding these Terms of Use, please contact us:

IMS – Institute of Mathematical Sciences

Address: 25/8 Old Rajendra Nagar Market, New Delhi-110060, India

Phone: +91-011-45629987 / +91-9999197625

Email: ims4maths@gmail.com

Website: www.ims4maths.com

Office Hours: Monday to Saturday, 9:00 AM to 6:00 PM IST

ACKNOWLEDGMENT & ACCEPTANCE

By enrolling in any IMS course or using our website, you acknowledge that:

- You have read and understood all terms and conditions herein
- You accept them in their entirety and without reservation
- You will comply with all applicable provisions
- You assume full responsibility for your actions and compliance

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